The Unitarian Universalist Church of Ventura

Minutes for Zoom Meeting of Board of Trustees
July 16, 2020 - 6:00 PM

Present: Yukio Okano, President; Lisa Connolly, Vice President; Silvia Hutchins, Secretary; Gary Norris, Treasurer; Ron Dallas, Trustee; Kent Brinkmeyer, Trustee; Xenia Young, Trustee; Rev. Dana Worsnop, Minister.

A. Meeting was called to order at 6:05 with chalice lighting and opening words by Yukio Okano

B. Check-In Question:
   1. How have you been since we last met as a Board?
   2. How do you interpret the 2013 Board Vision Statement, “Each made whole. All made one.”?

C. Review Agenda: no changes were made

D. Orientation to new Board Year
   1. Welcome to new Board members: Gary Norris & Xenia Young
   2. Board calendar, sign-up sheet, general organizing
   3. Leadership Covenant Policy and Covenant of Right Relation were reviewed

E. Consent Items
   1. Minutes were approved. Posting of minutes was discussed. Church Administrator will be consulted about how best to do this.
   2. Financials were approved
   3. Finance Committee Members were approved: David Smith, chair; Jim Waldron, Gary Norris, Mark Gale, Ex-Officio Rev. Dana

F. Continued Business
   1. The church Re-Opening Team’s proposed policy entitled “UUCV Outdoor Use Policy during COVID-19 Pandemic” was discussed. The team is addressing only outdoor areas of the church at this time. Following discussion of the proposed policy, the Board decided to request clarification on some issues, including the number of participants allowed, particularly with respect to specific areas of the grounds. Kent Brinkmeyer will contact the Re-Opening Team’s chair, Bryan Buck, regarding these questions. Additional recommendations of the Re-Opening Team relating to signage and contact with the church insurance agency were discussed. Yukio Okano will be designated as an insurance contact so the Board can obtain insurance information as needed.
   2. The work of the church Safety & Security Task Force was reviewed. This task force is addressing problems such as trespassing and damage to church property. Multiple interventions have been completed or are in process. These include tinting specific church windows, security cameras, hiring a sexton, and sweeper services for the parking lot. Also discussed were problems with proper setting of
the alarm system and keeping track of fobs. The Safety & Security Task Force also forwarded two proposals for Board action:

A proposal for a “UUCV Outdoor Use General Policy” was reviewed and discussed. Gary Norris moved to approve the policy. Silvia Hutchins seconded the motion. The motion passed unanimously. A copy of the policy is attached and will be distributed to the congregation.

A proposal to increase security visits by Securitas was reviewed and discussed. The proposal calls for an increase from one visit/night to three visits/night for a period of three weeks. Gary Norris moved to approve the proposal. Kent Brinkmeyer seconded the motion. The motion passed unanimously.

G. New Business
1. New Treasurer for Board: Gary Norris reported he and his wife will be moving to New Mexico, but he will remain on the Board as Treasurer until a replacement is found.
2. Director of Religious Education: Emily Carroll has already moved to Indiana to attend seminary. However, she will continue to work virtually until the end of the month. Rev. Dana hopes to hire a half-time replacement by September. The Board will send a formal expression of support to the RE Committee.

H. Minister’s Report: Rev. Dana submitted a written report. In addition to the report, she asked the Board to consider giving Emily Carroll her laptop computer (purchased by the church) as a farewell gift. The Board agreed by consensus. The Board will also send a copy of the Religious Education volunteer poster as a gift.

The Board endorsed Rev. Dana forming a group to research bringing on a ministerial intern, possibly for the 2021-2022 church year.

I. Information Items: Board Retreat is scheduled for August 15, 2020. Board members prefer to have a virtual retreat. Tentative retreat hours will be 10am-12 noon, a lunch break, and 1pm-3pm.

Meeting was adjourned at 8:55pm.

The next regularly scheduled Board of Trustees meeting will be August 20, 2020
Minutes submitted by Yukio Okano
ADDENDUM TO FACILITIES USE POLICY  
(SECTION XVII OF POLICY MANUAL)  

UUCV Outdoor Use General Policy

The purpose of this Outdoor Use General Policy statement is to clarify the use of the UUCV property outside the building, including the parking lot, the Outdoor Sanctuary, the Walking Path and the Whale’s Tail.

1. The property around the UUCV building is intended for use by UUCV church members or individuals attending an official activity of the church, needing to be on the church grounds for church-related business, or doing work authorized by the church.

2. From 7:00pm to 7:00am, the UUCV back parking lot is open to individuals officially enrolled in the Safe Sleep Program. These people are allowed to park their vehicles in the area of the parking lot designated for Safe Sleep. They may sleep in their vehicles overnight.

3. As a church that seeks to be a welcoming presence in the community, UUCV also authorizes members and visitors to use the Walking Path, sit on the Whale’s Tail, sit in their vehicle for short term respite, drink from the water fountain, and draw water from a designated water faucet.

4. Individuals who use the UUCV property for unauthorized activities will be considered to be trespassing. Unauthorized activities include, but are not limited to, entering locked areas such as the Outdoor Sanctuary and trash enclosure, use of the porta-potty reserved for Safe Sleep participants, sleeping on the church property when not a Safe Sleep participant, engaging in illegal activities such as drug use, damaging church property, leaving trash on the grounds, disturbing church staff or members, and loitering on church property.