

CHILDCARE POLICY

Childcare Policy - Introduction

We seek to be a family-friendly congregation. This is a place where we all take an interest in and a responsibility for the children of our congregation.

Official Congregational Business (Board and Committee)

Childcare should be made available for all meetings of the congregation to discuss congregational business. These include Town Halls and Annual Meetings etc. Childcare may also be made available when Committees are conducting their regular meetings or meetings focused on congregational business (visioning/planning meetings, new member orientation etc.). Costs for childcare for these meetings should come out of the annual operating budget line item dedicated to childcare.

Fundraising Events

Childcare should be made available at fundraising events as appropriate. Any costs associated with childcare for fundraising events should be paid for out of the fundraising proceeds. This cost should be listed as an anticipated cost of the fundraiser in advance and should be approved only by the person designated as the lead person for that fundraiser.

Other Events

We do not want lack of childcare to discourage any of our parents from attending social events or educational classes or other adult program events. We encourage all programming to take this into account in planning and budgeting for these activities. Most adult programs and events (especially social events) are expected to be budget neutral with the costs borne by the participants. People wishing to facilitate or organize projects under the auspices of Adult Programs should clarify with the Adult Programs Coordinator how the costs for childcare are to be paid prior to the event. In the event that costs are to be paid by Adult Programs rather than by the participants, the funds should come out of the Adult Programs line item of the budget and the paperwork must be approved only by the Adult Programs Coordinator/Chair.

Important Notice

Childcare is arranged by contacting the Childcare Coordinator well in advance of the event. Providing childcare for an event may require advance reservations by parents in order to ensure an adequate coverage and age-appropriate care. This will be at the discretion of the Child Care Coordinator.

Approved by the Finance Committee
June 12, 2007

Approved by Board of Trustees
June 14, 2007